

# Shapleigh Fire Department

## January 8, 2020 mtg.

Chief Kevin Romano called meeting to order at 18:40

**In attendance:** Kevin Romano, Bob Kirton, Jim Soucy, Brian Rand, Aaron Sabine, Susie( Carolyn Rand ) Autumn Littlefield, Ryan Sabine, Chris Braley, Jonathan Rodriguez, KNathan Sabine and guest Scott Matheson  
Also in attendance was Deputy Rescue Chief Jeff Le Duc

Chief Romano stated there are going to be allot of changes.

**New business:** As of January 1, 2020 Kevin Romano has been appointed by the selectmen as Fire Chief, C1. The appointment is till the end of February when the selectmen will decide if they will renew the appointment of Kevin as Chief. Chief Romano has appointed Brian Rand as Deputy Chief , C2 . His appointment is until the end of February as well. Aaron Sabine and Susie, (Carolyn) Rand will remain lieutenants. Chief Romano will be appointing a safety officer, captain of operations , another lieutenant as well as a training officer. Aaron will be in charge of squad 1 . Susie is in charge of engine 1 as well as public relations. The new lieutenant will be in charge of the tanker. The training officer is an administrative position .

Aaron stated some of the equipment on the squad has been moved. The tank has been drained for the winter , the wench is in a cabinet and the cones are in the back.

Chief Romano stated there is going to be a maintenance schedule for all the trucks . All the trucks will be going in for maintenance and inspections one at a time. The squad will be first . What ever needs fixed on the trucks will be fixed.

There will be a budget committee meeting coming up, Susie stated probably the end of January . Chief Romano is redoing the budget currently .

Alarm assignments, Aaron and Chief Romano are currently working on Run cards. Deputy Rescue Chief Jeff Le Duc will be working with them on it. The RIT team is from Center Ossipee. They are 35 minutes away. We will be using more New Hampshire resources.

Chief Romano is working on revamping the SOG's / SOP's . It is going to take time.

New Packs came in. They look a little different because of different colors but they are the same 5.5 Scott packs as we have.

Bob asked if Shapleigh school has required drills that they do with the fire department ? It was stated the school is required to do fire drills. Susie will get in touch with the school and work on some drills with them.

Chief Romano stated he would like us to work with rescue more.

There is a Shapleigh Fire Facebook page as well as a website. We are going to use them for a public Relations. There are online mandatories that members can do off the website for members only. There will be some mandatory trainings coming up. Chief Romano is creating a better orientation plan for new hires. He is also going to create an ELF program for new members. There will be a new driver training program as well as an NFPA compliant firefighter rehab plan.

As of January 1st, 2020 we will be doing all fire reports on MEFIRS , online. Some folks that are on rescue already use MEFIRS. we will need more contact information for motor vehicle crashes such as occupants names, addresses ,personal information. Using MEFIRS we will be eligible for federal grants. Chief Romano will help those who have not used the electronic reporting system to get on to it and show them how to use it.

Aaron stated at the end of January or February there is going to be a fishing derby down at the foot of the lake. Will find out when it is and have a crew go down with the squad . It is good PR , in the past we have received donations from associations towards things such as ice water rescue gear.

Chief Romano wants the fire department to get back on I am responding as well as Aaron will collect members phone numbers and their carriers to submit so they can receive text message pages .

**Old business :** Lets keep recruiting people. We can build a good department . Chief Romano wants to see people enjoy their time spent with the fire department.

Start coming to your assigned officers with issues. Free lancing will not be tolerated. Do what your supposed to do. Don't make a scene onscene, bring issues back to the station. The public is watching . Don't run to the selectmen with your issues , follow the chain of command.

Chief Romano will let the lieutenants pick who they want in their company .  
There will be officer meetings, fire officers will also meet with rescue officers at times .

**Training:** there is no training scheduled for January , truck checks are next week. Once there is a training officer in place , trainings will be arranged.

Chief Romano stated we will be following Roberts rules of order

Meeting adjourned 19:30

Respectfully  
Denise DeAngelis  
Secretary